Present

Brevard Public Schools – District Personnel: Debi Embry, Jennifer Balletti, Nancy Bonsal, Todd Forschino, Teresa Rider, Liz Hazelgrove, Brenda Wright, Rhonda Bachman, Marie Jacobs
Brevard After School Academy Central: Deborah Yosheda, Marilea Pittenger, Dawn Erie, Diana Stephens, Rahnsean Wiltz, Durcelia Thomas
Brevard After School Academy Endeavour: Terri Bagby
Brevard After School Academy Mainland: Kathleen Francisco, Kim Lietz, Heidi Jacobson, Gail Seus, Theresa Williams, Rhonda Austill, Betty Armstead
Brevard After School Academy North: Gail Budnik, Nancy Faris, Tawana Hawkins, Gwendolyn Kenley
Brevard After School Academy South: Thelma Warren, Jeri Moore, Meghan Corbin Matthews, Emily Forschino, Dr. Terri Boyle
Brevard After School Academy Partners: Cecilia Scott, Sally Richardson, Melissa Patton, Andrea Lazzari, Keith Heinly

Welcome/Introduction
Debi Embry opened the meeting by thanking everyone for attending. Debi announced that BAS received two more grants which would service six additional schools. BASA East includes Harbor City, Palm Bay and Riviera. BASA West will service Columbia, Jupiter and Turner. The staff working at these sites could not attend the meeting today since they just started their grant programs this week with a minimum number of students. These two new grants are not very different from the older five grants, but they do have minor changes from DOE. Assistant Superintendent for Elementary Leading and Learning, K. Jane Cline, believes that iReady is what all academics should be built upon.
Debi stated that the intent of the advisory board meeting is to discuss what is going well, what needs adjustment or changes, and to share ideas for the future. BAS District Staff introduced themselves.

**Partners Overviews**
Debi welcomed all the partners and thanked them for their help. Debi asked them to share what challenges they face.

- **Brevard County Sheriff Office – Wanda Mulcahy not present.**
- **Boy Scouts- Sally Richardson said that the challenge that Boys Scouts encounters is scheduling.** She believes that working directly with the coordinators would be more efficient. They have new hires that are good for the program. Overall, Sally believes that the partnership is a good one. Debi asked how we can make schedules to make room for everything. Then answered by saying giving coordinators more autonomy over schedules.
- **Girl Scouts- Cecilia Scott said that Girl Scouts is fun. The challenge they face is also scheduling.** Cecilia stated that she believes that having the coordinators communicate their needs to Teresa Rider, who in turn will speak with Cecilia works well. Cecilia said that she had good communication with Teresa Rider. Cecilia agreed that working directly with the coordinators would also work well. She added that an email will be sent out addressing rescheduling, due to a staff member that will be on maternity leave.
- **Victory Sports- Dr. Melissa Patton works directly with Todd and Teresa.** She said that they are all onboard with the process and everyone is on the same page. Dr. Patton stated that they will be offering free evening leagues at Crane Park, in Melbourne, for soccer and basketball. The target schools are Croton, Creel, Harbor City and University Park. Flyers will be forthcoming.
- **United Way- Keith Heinly said that they do not have any issues with scheduling since they have many volunteers.** He complimented Teresa Rider on her excellent work. United Way provides reading mentors to develop a passion for reading. They also offer dental health programs. Also, their STEM received funding to expand their program to include Lego robotics. They also offer “First Books” for mentors where they receive free books, just pay for shipping and handling.
- **UF IFAS Extension- Andrea Lazzari stated that Beth Shephard was unable to attend today’s meeting.** She said that they do not have a challenge with scheduling. Their working relationship with coordinators and students is good. She appreciates the flexibility with scheduling and feels this year has been the best so far. They offer culinary programs, Creature Features, and gardening.

Debi emphasized that the impact for the children should be quality, not quantity. If we slow down for activities, then the impact will be more meaningful. This interaction with others and
the activities is what the children will remember. Debi does not want anyone to feel rushed through the programs. If coordinators feel rushed, then they need to speak with their PDC.

Todd added that he and Teresa Rider are always available to talk to partners about funding. Also, he and Terresa are always available to share the excitement about our programs with possible partners. Coordinators, if you know of a potential partner, please talk to Teresa or Todd. This new partner can be for just one time, it does not have to be recurring. Grant schools are full of opportunities but are always open to new partners.

**Teacher Open Forum**

Debi asked the teachers to offer insight as to how the academics are going in the programs. The Elementary Leading and Learning Assistant Superintendent has information about the programs and will be speaking with each school principal about how after school impacts the children. Rhonda Austill, Creel, spoke about their homework club where children work in groups, play educational games and get assistance with homework from the teachers. Debi added how nice it is to get a different energy in a school.

Gwendolyn Kenley, Mims, added that it would be nice to put a packet together for the principals, informing them what is offered in the grant programs. She said that she would like to get information needed to be able to help the children in after school. For example, Eureka Math does not have any textbooks available. She is helping children with this but does not have access to it. She would like for the after school teachers to be included in knowing what the grant children are working on.

Gail Seus, Sherwood, added that she is not allowed to have children on iReady in after school. Her principal found a way to give her access to iReady in order to support the learning process. She offered to talk to Gwen about this. Gwen was thankful.

Dr. Terri Boyle, Sabal, offered help with Eureka Math. She stated that You Tube offers Eureka Math videos at grade level and module level. This has been very helpful in teaching the lesson to children and teachers. Jennifer will send Dr. Boyle a list of teacher names to coordinate assistance with Eureka.

Debi offered the information that iReady has diagnostics for students, as well as prescriptive strategies. Debi had a meeting with Assistant Superintendent for Equity, Innovation and Choice, Stephanie Archer, and Assistant Superintendent for Elementary Leading and Learning, K. Jane Cline, to work on a list of all teachers and directors. When the directors speak with the principals, the directors will be able to talk about resources for after school. Rhonda Austill added that her principal finally realized what an impact the program is making for the students at her site.
Terry Bagby said that she uses the Lexia Learning program which supports iReady reading programs with certificates of success and printable lessons. Theresa Hand Williams added that she is working with the children and packets that the teachers send with them to after school. She also has parent helpers for Eureka.

Gwen Seus said that her children have a lot of homework. She has a great working relationship with the teachers and the teachers let her know where the kids are and where they need extra help. She also uses a lot of older materials in order to help in the learning process. The teachers come to after school to let after school staff know what that child needs.

Debi stated that social, emotional and remediation needs should be met with this extra time in after school. Assistant Superintendent for Elementary Leading and Learning K. Jane Cline will be speaking to principals about paying attention to the 21st Century Program resources.

Rahsheen Wiltz, Golfview, added that she has parent workshops to help the parents understand the new math in Eureka. She uses EMBARC.com which uses You Tube tutorials, worksheets and instructions to further help parents understand the “new” math. Dr. Boyle also said that she uses worksheets that the children get from their teachers to make sure that they understand what they learned that day. Many times, the children do not understand the lesson for that day and this extra help is positive.

Rhonda added that children love having rewards for completing levels.

**Parent Open Forum**
Debi welcomed all parents and thanked them for attending. Ms. Betty Armstead, a parent from Sherwood, said that she enjoyed the fact that homework was completed at school. She sees many opportunities where her child can excel. She is amazed by the difference the participation and activities have played in the development and leadership of her children.

**Team**
Debi said that badging will have minor changes in time and that they will be individual changes per site. Do not change anything unless you are contacted by your PDC.

**Enrollment and Attendance**
Debi announced that numbers are a bit low for December, but this is a trend. December is usually the lowest of the year. Coordinators need to start looking for children that need to start in the program by January. Look at identifiers for growth such as interim reports and iReady status.
**Budgets/Wish Lists**
Nancy Bonsal is assessing the budgets now. She insisted that coordinators need to use the money available to them. Nancy will be able to shift money to where it will be needed in the grant budget. She asked that the coordinators think about what they will need for the grant and let her know. Nancy cannot guarantee the items will be purchased, but would prefer to purchase items that will be used and wanted. Please send Nancy your purchase wish list before the winter break. Nancy encouraged to spend available funds now. Nancy is in the process of doing formal amendments, a process that could take one to one and a half months to complete. If you need equipment, Nancy may be able to write that into the grant. It is more difficult, but she can try to do this. Teachers, please, let Brenda Wright know what you will need. However, these items can only be for supplies no more than $300 per site. Nancy said the grant process is long with many signatures needed, so please do not wait to let her know.

**2018-2019 Meetings**
Academic meetings will be in the spring of 2019. Brenda Wright will coordinate with teachers and the meetings will be held at individual sites.

The spring meeting will be March 15, 2019, at Clearlake for coordinators, partners, parents, and activity leaders.

Debi said the family workshops are going well. All the baseline data is ready to send to DOE for feedback. Jennifer Balietti added that the uploading process is going well, and everyone is doing an amazing job. Jennifer asked if Thursday Thoughts are still helpful, to which many said yes. Jennifer said to please let her know if you have any questions.

Rhonda Austill said that she was doing better on the collaboration, but still working toward the documentation of this component being more effective.

Debi thanked Jeri Moore for all her years of service. She will be retiring in 10 days. She has 18 years of service at University Park. Emily Forschino will be the new coordinator at University Park, effective January 2019.

**Final Thoughts**
Gail Budnik thanked Brenda Wright for the awesome PBL’s. The kids are truly enjoying the activities, even those who do not like to work very much. The children loved the “exploding pumpkin” and the “dancing to decades” activity. It was a joy to see them doing the bunny hop. Her principal said, “it brings joy to my heart to see the kids dancing.” Gail added that the kids also loved building the Space Shuttle and the glowing eggs (and vinegar). Brenda also credited Kara Wells for her assistant with the development of these fun activities.
Diane Stephens also added that when the kids needed to read directions, they were less engaged. She uses as much visual aids as possible, including tutorials on YouTube which allows her to target all students within a certain grade. She pulls up a video before doing the badge lesson for a visual for the children. This helps them understand the activity better. She can also offer them a history of that activity using tutorials which give the children a “full circle” view of the activity. Diane recommended that more links for visuals like this be available.

Terri Bagby added that the new parent workshops are a hit. The parents love them.

Gail Budnik also complemented Beverly from 4H, to which Debi added that we could not do this without our community partners.

Meeting adjourned: 10:32am

Approved:

Jeff Arnott, Director
Adult and Community Education

Approved: __________________________
Debi Embry, District Coordinator
Brevard After school Programs and 21st Century Community Learning Centers